

Conduct Card and Learner Attributes

Process Summary

THE CONDUCT CARD

The College uses a system of recording merits and demerits known as the Conduct Card. This process works as part of our broader Restorative Practices approach, and in conjunction with the *Creating and Maintaining a Positive Learning Environment* (CAMPLE) document, which is printed in the Student Planner.

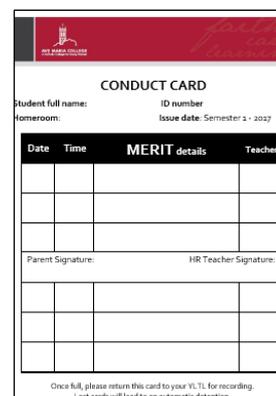
A **merit** is awarded for anything a student does, over and above normal expectations, which contributes positively to the life of the College. Merits are given for a wide range of actions.

A **demerit** is given for any action or failure to act which negatively impacts on the life of the College. Demerits will be given for, among other things:

- any breach of the College uniform regulations;
- lateness to class or school without a valid reason and explanatory note
- negative remarks to or about another person;
- failure to complete home study;
- failure to have planner signed when requested;
- submitting work showing a notable lack of effort;
- untimely return of College resources – e.g. library books, cameras, etc.;
- Unauthorised use of a mobile phone (note – this can be escalated to a detention or suspension, depending on the nature of its use)

Each side of the Conduct Card has space for 6 items. Parents are required to sign their daughter's conduct card after 3 Merits and / or 3 demerits. In this way, parents are made aware of both positive behaviour and areas for improvement. In the event that a student receives 6 demerits, she will need to complete a 30 minute detention after school. These are held on Thursday afternoons. A detention notice will be emailed home to notify if this occurs.

All merits received contribute to House points. Any student who receives 6 merits will go in to the draw to win an iTunes voucher (2 per house) at the end of each semester.



CONDUCT CARD
 Student full name: _____ ID number: _____
 Homeroom: _____ Issue date: Semester 1 - 2022

Date	Time	MERIT details	Teacher

Parent Signature: _____ HR Teacher Signature: _____

Once full, please return this card to your YL TL for recording.
Lost cards will lead to an automatic detention.

LEARNER ATTRIBUTES

Ave Maria College promotes and supports the development of diverse, yet interconnected learner skills and attributes. When students demonstrate these attributes we see academic, social, and spiritual growth. The development of these attributes occurs in all subjects, and it is important that students can recognise, and reflect on, when and where they have displayed these components.

The recording of examples where these attributes have been shown gives each student in Years 7-12 the opportunity to recognise and celebrate their growth in a formal way. Students will document when they have demonstrated, on at least two occasions per semester, each attribute. They will have each example signed off by a staff member who can verify the attribute has been displayed appropriately. To support students in this process, they will have ongoing conversations with their Homeroom teacher and class teachers. The Learner Attributes Card should be stored in the plastic pocket at the back of the Student Planner.

The Attributes are:

- Compassion and respect
- Creative and critical thinking
- Innovative and independent
- Happy and confident
- Courageous and curious
- Determined and resilient

