



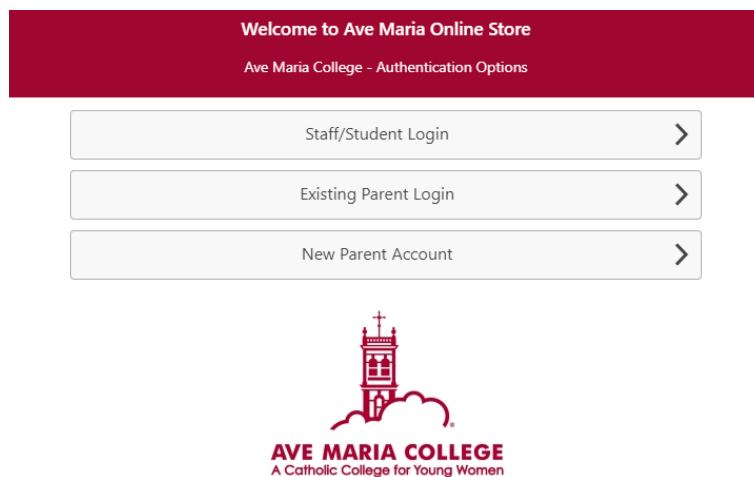
# Ave Maria College CDFpay Parent Guide



## STEP 1


The CDFpay portal can be located via the Ave Maria College website, Skoolbag or Parent Links on the Parent Access Module (PAM).

Create a CDFpay profile at <https://shop.avemaria.vic.edu.au>



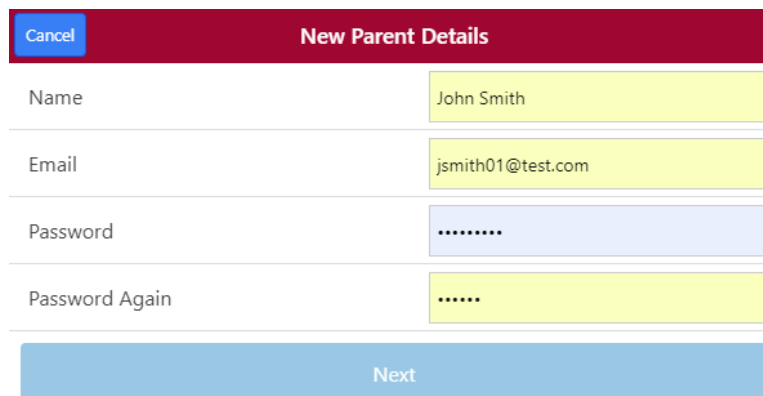
Welcome to Ave Maria Online Store  
Ave Maria College - Authentication Options

- Staff/Student Login >
- Existing Parent Login >
- New Parent Account >

  
**AVE MARIA COLLEGE**  
A Catholic College for Young Women

## STEP 2

Enter your Name, Email Address and preferred Password as 'New Parent Account' if creating a CDFpay profile.



Cancel **New Parent Details**

Name	John Smith
Email	jsmith01@test.com
Password	.....
Password Again	.....

Next



# Ave Maria College CDFpay Parent Guide



## STEP 3

Locate the verification email that has been sent to your email address and click the link in the email to verify and navigate to the login page:

[Cancel](#) **Email Verification Success!**

Thank you for verifying your email address. You may now continue by logging in using your email address and password.

[Log In](#)

## STEP 4

Login using your Email Address and Password

[Cancel](#) **Existing Parent Login**

Email

Password

Remember me

[Log In](#)

[Forgot my password](#)

## STEP 5

To add your students to your Ave Maria College CDFpay account; type their full name and select Search

[Cancel](#) **Adding your children**

First and Last Name

[Search](#)

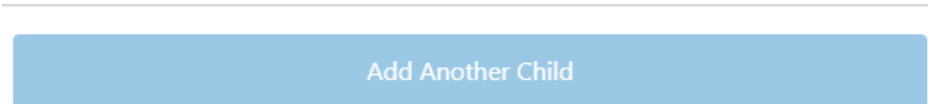


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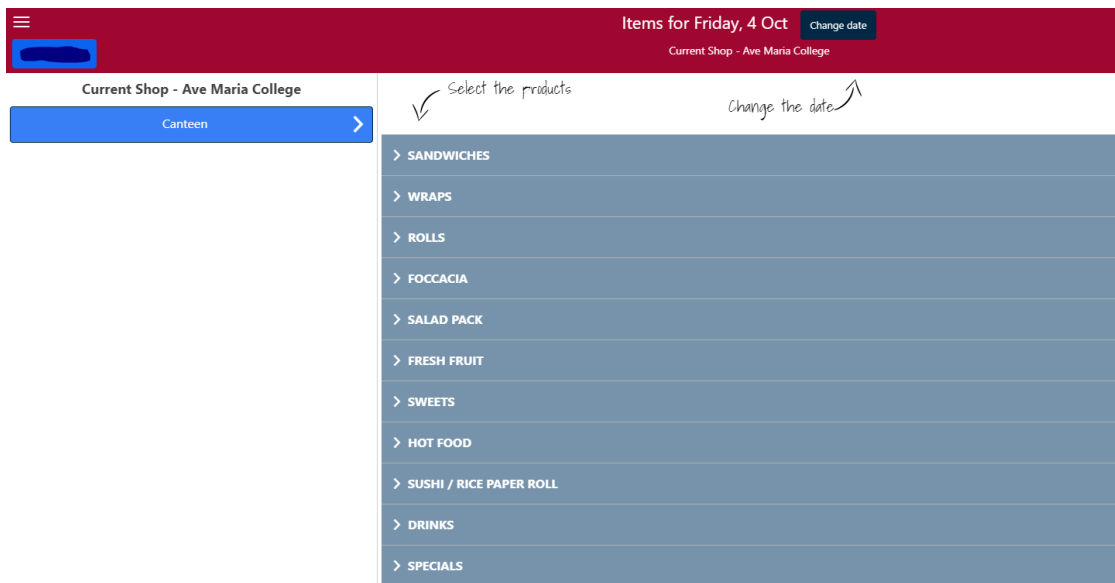
## STEP 6

Add other students in your family, then press 'Finish'.



## STEP 7

Now you are logged in and students added you are ready to order



Once an account has been created you can access the CDFpay platform via the College Website, Skoolbag and Parent Links on the Parent Access Module.

All orders must be submitted by 9.30am. The system will not allow online orders after this time.